

BROMSGROVE DISTRICT COUNCIL
PERFORMANCE MANAGEMENT BOARD

20 NOVEMBER 2007

Artrix Centre – Trustee’s Report & Financial Statement 2006/07

Responsible Portfolio Holder	Cllr June Griffiths
Responsible Head of Service	John Godwin

1. SUMMARY

- 1.1 The report is to provide information to Members on the performance of the Artix centre and to provide an update on the current progress being made with establishing a service level agreement with the Artrix’s operating trust.

2. RECOMMENDATION

- 2.1 The report seeks Members comments on:

- The current performance of the Artrix centre.
- The proposed service level agreements and potential out put inclusions with in the document.

3. BACKGROUND

- 3.1 As Members will be aware at a recent PMB meeting, officers were requested to provide an update of the performance of the Artrix centre. Members will find as appendix one a copy of the Bromsgrove Arts Centre Trust, Trustee’s Report & Financial Statement for the year to 31st march 2007.
- 3.2 Within the report Members will see the sections relating to the Trustee’s report including performance information, the independent Auditors report of the Centre, statement of financial activities and a copy of the balance sheet.
- 3.3 Members will be aware that as part of the establishment of the Artrix centre the Executive Cabinet in June 2005 agreed to provide funding to the arts centre for a ten year period up to £120,000 per year with the fixed figure of £120,000 per year for a three year period.
- 3.4 As part of this agreement the arrangements were to be reviewed in January 2008 prior to the end of the three year fixed period. Within the Culture & Community Services Business Plan 2007/08, officers have been tasked with developing a Service Level Agreement (SLA) between the Council and the operating trust of the Atrix, in line with this required.

- 3.5 The SLA is currently being established between officers prior to a report being brought to the Executive Cabinet for formal ratification. The aim of the SLA is to establish a framework where the operation of the centre is more aligned to the objectives of the Community Strategy and Council Plan and will ensure that value for money is achieved from the support provided. The SLA will include agreements for drawing down funding from BDC, a system to recover financial assistance where appropriate, establishing key community engagement principles, programme diversity, increased user satisfaction and attendances, recognition of BDC's investment and the establishment of a continuous improvement model for service delivery.
- 3.6 As part of this process officers will be establishing a key set of performance measure to monitoring the delivery of the arts centre based on the principles shown in 3.5. This will include a set of structured meetings and the agreement of annual targets for the centre including a six month review of performance.
- 3.7 Once the new financial year commences we will be able to provide six monthly official monitoring reports on the centres performance and quarterly updates to senior officers & members.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no financial implications contained within this report, that are currently not within existing budgets; however the SLA will address the potential to recover funding provided as the Artrix becomes more established.

5. LEGAL IMPLICATIONS

- 5.1 Officers are working with colleagues in the legal section to ensure that the SLA that is developed is financially and legally robust and ensure BDC objective are met.

6. COUNCIL OBJECTIVES

- 6.1 The formation of a robust SLA will assist the Council to deliver its objective of Sense of Community & Well Being by increasing the quality of Cultural activities in the local area. Further more it will also help to improve the priority of Customer Service by reviewing the users' satisfaction result of the centre and implementing service improvement plans.

7. RISK MANAGEMENT

N/A

8. CUSTOMER IMPLICATIONS

8.1 Please see comments in the Council Objectives Section.

9. EQUALITIES AND DIVERSITY IMPLICATIONS

9.1 Officers are working with colleagues in the Equalities section to ensure that the SLA that is developed will address equality & diversity issues and promote a diverse programme that is accessible to the whole community .

10. OTHER IMPLICATIONS

Please include the following table and spell out any particular implications in the relevant box. If there are no implications under a particular heading, please state 'None':-

Procurement Issues – N/A
Personnel Implications – N/A
Governance/Performance Management – Contained with in the SLA being established.
Community Safety including Section 17 of Crime and Disorder Act 1998 – N/A
Policy –N/A
Environmental – N/A

11. OTHERS CONSULTED ON THE REPORT

Please include the following table and indicate 'Yes' or 'No' as appropriate. Delete the words in italics.

Portfolio Holder	NO
Chief Executive	NO
Corporate Director (Services)	<u>YES</u>
Assistant Chief Executive	<u>YES</u>
Head of Service (<i>i.e. your own HoS</i>)	<u>NO</u>
Head of Financial Services	<u>YES</u>

<i>(must approve Financial Implications before report submitted to Leader's Group)</i>	
Head of Legal, Equalities & Democratic Services <i>(for approval of any significant Legal Implications)</i>	<u>YES</u>
Head of Organisational Development & HR <i>(for approval of any significant HR Implications)</i>	<u>NO</u>
Corporate Procurement Team <i>(for approval of any procurement implications)</i>	<u>NO</u>

12. **APPENDICES**

Appendix 1 - Bromsgrove Arts Centre Trust, Trustee's Report & Financial Statement for the year to 31st march 2007.

13. **BACKGROUND PAPERS**

The papers used in the preparation of the report should be listed (you do not need to list background papers if the report includes exempt information and any document which has been published does not need to be referred to as a background paper).

CONTACT OFFICER

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